**The 18th Japanese Speech Contest for University Students**

**Speech Category**

**Application Form and Guidelines**

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**Important Notice**

Although we are planning on holding the Finals Day event in-person, if the situation with Covid-19 changes the event may be moved online. Thank you for your understanding.

This application form is only for those applying for the **Speech Category**.

If you would like to apply for the **Individual** or **Group** Presentation Categories, please download the relevant application form from

<https://jpf.org.uk/whatson.php#1235> or

<https://www.batj.org.uk/en/speechcontest.html>

**The 18th Japanese Speech Contest**

**for University Students**

**1. Speech Category Application Form Guidelines**

**Instructions**:

* Please send your completed application form in Microsoft Word format (.doc or .docx) by e-mail to speechcontest@jpf.org.uk **before 15:00 (GMT) on Monday 7th November 2022**, **with a carbon copy (CC) to your Japanese tutor** (please inform your tutor that you will be doing so).
* Your tutor must then complete the Tutor Confirmation Form and return it to speechcontest@jpf.org.uk **before 15:00 (GMT) on Wednesday9th November 2022** in order for your application to be valid. Please inform your tutor in advance that you are planning on entering the contest, and that he/she will be asked to confirm your eligibility. **Your application will only be accepted after your tutor has confirmed your eligibility.**

**Eligibility**:

The contest is open to **undergraduate** students who:

* Are studying a Japanese course aiming for the equivalent of JF standard C1 or C2 (<https://jfstandard.jp/summaryen/ja/render.do>) at a university in the UK or Ireland including an elective, optional or other university-based language course.
* Have less than a total of three years’ residence in Japan since the age of six.
* Candidates with Japanese parents are welcome to apply.
* Postgraduate students are not eligible.
* Please also note that 1st prize winners from past BATJ and Japan Foundation Japanese Speech Contest for University Students cannot enter the same category again. However, 2nd prize winners and runners-up from previous contests are welcome to apply again this year.

If you are still unsure which category you are eligible for, please contact speechcontest@jpf.org.uk, specifying the name of your degree course, Japanese course and university.

**Speech Length:**

* Your speech must be within **8-10 minutes** for Speech Category. If your speech is not within this time limit, you may be disqualified.

* **Schedule**:

|  |  |
| --- | --- |
| Deadline for applications:  | **Monday 7th November 2022** (Before 15:00 GMT) |
| Deadline for the tutor confirmation form: | **Wednesday 9th November 2022** (Before 15:00 GMT) |
| Online telephone interviews | **Mid November to early December 2022** |
| Notification of interview result: | **Mid December 2022 - Early January 2023** |
| Finalists submit final speech title and summaries in English and Japanese: | **By Friday, 20th January 2023** (Before 24:00 GMT) |
| Speech Contest Finals: | **Saturday 4th March 2023**  |

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**2. Speech Category Application Form**

|  |  |
| --- | --- |
| Title (Mr, Ms, etc.): |       |
| First name(s): |       |
| Surname: |       |
| First name(s) in katakana: |       |
| Surname in katakana: |       |
| First language:  |       |
| Mobile number (including country code if outside the UK): |       |
| E-mail address\*: |       |
| \*Note: In order to preserve applicant anonymity for the online interview, please give a **personal, non-university email address** (i.e. gmail, hotmail etc., **not** one that ends in .ac.uk.) |
| Term-time address: |       |
| Name of University: |       |
| Name of Degree Course: |       |
| Year of degree course: |       year |
| Name of Japanese course(s) enrolled on: |       (e.g. Japanese 2A and 2B, Business Japanese 1, etc.) |
| Name of main Japanese course tutor: |       |
| Course tutor’s email: |       |
| Did you study Japanese before entering your current university? | [ ]  Yes[ ]  No | If yes, where?      (Please state institution, location and dates) |
| Exam(s) passed:       |
| Visits or residence in Japan (if any) since the age of six with places, duration and purposes. | Place:       | Duration:      years      months | Purposes:       |
| Place:       | Duration:      years      months | Purposes:       |
| Place:       | Duration:      years      months | Purposes:       |
| Speech Theme: | In Japanese:       In English:       Please write the theme that you would like to make your speech on. You will be asked to explain the theme and outline of your speech (i.e. the message you wish to convey) at the online interview. Therefore, you cannot change your theme following the online interview. However, if successful, you will decide your exact speech title after the online interview. |

**This application form continues on the next page.**

**Please write a short composition** below **in Japanese** about your speech. Candidates should write approximately **450 - 600 characters** in total. This should outline the message that you wish to convey in your speech, and explain why you wish to convey it. Please note that the theme and main message of your speech **should not be changed** once you submit this application. Shortlisted applicants whose speech themes differ greatly from their original composition will be disqualified.

The contest committee will provide general feedback reflecting on all applicants’ compositions. We prefer to receive word-processed compositions. If you decide to write it by hand and do not have enough room in the box below, please continue on a supplementary sheet of paper.

**Please note that if we receive a large number of applications for the speech contest, we will shortlist candidates to go through to the online interview stage. Shortlisting will be based on the quality and clarity of your composition.**

|  |
| --- |
| 1. Speech Theme:      2. The main message you would like to convey to the audience:      3. A short composition in Japanese (450 - 600 characters)      |

**Please tick after reading our privacy notice** (<https://www.jpf.org.uk/download/Privacy%20Policy.pdf> )**:**

[ ]  I confirm that I have read the eligibility criteria and that I am qualified to enter the contest.

[ ]  I confirm that both my composition and my speech will be my own work.

[ ]  I give my consent for any photographs or videos taken of me during the contest to be used by the Japan Foundation, BATJ and sponsors of the University Speech Contest for publicity purposes, including making photos/videos available to the public via the internet and social media.

Name of Applicant:       Date:

This form can be downloaded from <https://jpf.org.uk/whatson.php#1235> or <https://www.batj.org.uk/en/speechcontest.html>

For all enquiries, please e-mail speechcontest@jpf.org.uk.

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**3. Tutor Confirmation Form
(To be completed and returned by the course tutor
named in the above application)**

**How to complete this form:**

1. The applicant informs their main course tutor for Japanese that they intend to enter the 18th Japanese Speech Contest for University Students, and makes the tutor aware that they must complete this Tutor Confirmation Form to ensure the entry is accepted.

2. The applicant sends this form to speechcontest@jpf.org.uk, and carbon copies (CCs) in their course tutor.

3. The course tutor reviews the form and ticks the confirmation below.

4. The course tutor returns the completed form by email to speechcontest@jpf.org.uk

**Please note that this application will not be completed until we received this completed confirmation form by email directly from the course tutor.**

***To the main Japanese course tutor of the applicant named in this document:***

***Please complete and return this form as soon as possible by 15:00 (GMT) on 9th November 2022 to ensure that your student’s application is accepted.***

|  |  |
| --- | --- |
| **First name:**  |       |
| **Surname:** |       |
| **Position:**  |       |
| **University:** |       |
| **Name of student:** |       |
| Please tick after reading our privacy notice (<https://www.jpf.org.uk/download/Privacy%20Policy.pdf> ):[ ]  I confirm that I am the main Japanese tutor of the student named in this application.[ ]  I confirm that to the best of my knowledge, all details supplied by the applicant are correct.[ ]  I confirm that I have read the eligibility criteria, and that the applicant named here meets the eligibility criteria for their chosen category to the best of my knowledge. |
| **Date:** |       |

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**4. Checklist for Applicants**(for applicants’ own personal use)

During the application process, please double-check the following task checklist. Please tick off each task once it is complete. You can use this checklist to track the progress of your application.

[ ]  You have checked your eligibility for the category you are applying for.

[ ]  All your contact details and university course details are correct.

[ ]  You have included all details about previous visits to Japan.

[ ]  You have written a composition in Japanese about the theme of your speech, and the length is within the correct word count.

[ ]  You have returned the application form by email before 15:00 (GMT) to speechcontest@jpf.org.uk on Monday 7th November 2022.You have CCed in the main course tutor named in the application form.

[ ]  You have informed your course tutor that you are applying for the contest, and that they are aware that they must submit a confirmation form in order to complete your application by 15:00 (GMT) on Wednesday 9th November 2022.

[ ]  You have received a confirmation email from the Japan Foundation (speechcontest@jpf.org.uk) within 3 working days of sending your application. (if you do not receive this email, please contact the Japan Foundation on speechcontest@jpf.org.uk.)

**We encourage you to apply at least one week before the deadline to ensure that any potential problems with your application can be resolved before the deadline.**

**Good luck!**